



Job Description: Commissioning Project Manager

Location: Colorado

Position Summary

Iconergy seeks to add a Commissioning Project Manager to our team. This individual will work with a team of experienced engineers to manage the quality control process for new construction and retrofit projects. People connect with their communities through these buildings, and we seek to ensure that their operations enhance those connections.

Our primary job is to make sure that the building owner's vision for the building is achieved. We take the time to understand that vision and its implications, and then we serve as part of the owner's key technical team during the design and construction phases. We recognize that we are part of a much bigger team at each site and strive to develop the types of relationships that foster a positive team environment with the focus on the owner's vision.

We develop each other and the company so that we can continually improve as a team and acquire new knowledge. We connect with one another because it's fun and because our team is stronger as a result. We support one another, especially during crunch time, because we are better as a result.

Your work will mean something to both our internal team and to our customers. Your work will be on the critical path to project completion. Your ability to learn quickly, to ask the right questions, and to deliver on your commitments will directly affect our collective success.

A day in the life of the successful candidate:

- Manage new construction and retrofit construction commissioning projects, including staffing, budgets, schedules and deliverables.
- Review drawings and specifications across multiple projects to ensure that the building owner's intent is met during the design phase.
- Review product data submittals across multiple projects to ensure that the equipment ordered aligns with the building owner's specified equipment.
- Develop plans for on-site testing.
- Conduct analysis to support on-site work.
- Write reports that summarize the key findings of our work for external audiences.
- Interface with project managers, subcontractors, and members of the design and construction teams by phone and email for clarification and feedback.

During a day in the field, you might:

- Lead a commissioning coordination meeting with the owner or owner's representative, design team, and key contractors.

- Spend a day with a contractor to test and explore the systems they installed, proactively asking thoughtful questions to identify and resolve issues and documenting outstanding issues.
- Witness and report on the startup of a new system on the owner's behalf to troubleshoot as needed.
- Spend a day on the roof or climbing ladders to access and assess equipment in difficult-to-reach spaces.
- Adjust your communication style to effectively interface with a wide range of construction team members, sometimes about sensitive issues (e.g., architects, designers, facilities managers, contractors, manufacturers' representatives).
- Travel overnight to conduct work (historically less than 20% time).

Special Site Considerations

Working in facilities requires a certain sensibility. For example, you may need to:

- Be cognizant of your surroundings and on guard at all times.
- Adhere to strict protocols established by the customer regarding interactions with occupants and management.
- Follow Iconergy's and our client's safety protocols.
- Be ready to adapt to changing situations and the unique considerations that exist in different parts of a facility.
- Treat everyone that you encounter with dignity while completing your professional responsibilities efficiently.

The successful candidate's background will look something like this:

- Accredited professional in LEED or WELL or CHPS or equivalent (experienced with Certification Programs)
- Associates, Bachelor's or Master's degree (mechanical, architectural, computer science, building/energy systems, environmental, electrical, or civil)
- 5+ years of work experience in commissioning of new construction or retrofit projects.
 - Adjacent fields, such as design engineers, MEP coordinators, or controls technicians/programmers with the required degree(s) and project management experience are also potential fits.
- Licensed Professional Engineer, or Engineering Intern with a strong desire to earn their P.E. license.
- Possess an ANSI Accredited commissioning certification through ASHRAE, BCA or ACG, or have the desire to earn one.
- Demonstrated experience in project management, including maintaining project schedules, budgets and client relationships.
- Demonstrated experience with analysis of trended field data and/or statistical analysis.
- Demonstrated excellence in communication (written and oral) and organizational skills.
- Moderate to advanced skills in MS Excel, Word, Outlook, PowerPoint etc.

- Demonstrated success in troubleshooting technical issues with HVAC, electrical, plumbing, security, and life safety.
- Pass NCIC background checks required by our clients.
- Pass an initial drug test and subsequent random drug tests required by our clients.
- Hold a valid driver's license and provide your own mode of transportation.

This position will require you to frequently stand, walk, and reach with arms and/or hands. Specific vision abilities include close vision, distance vision, depth perception and the ability to adjust focus. While performing the duties of this job, you will be regularly required to sit for long periods of time; talk or hear; perform fine motor, hand and finger skills in the use of a keyboard, telephone, or writing. You will also be required to lift up to 50 pounds on a regular basis.

We value teammates who are committed to the Iconergy team and adaptable to potential shifts in the specifics of their role. Our positions are similar to those at other growing firms: they are functions of the marketplace and, therefore, dynamic. We've described the position as it is forecasted from today through the next twelve months. We are constantly evolving our services and also addressing client requests that may change the description in a number of ways over time.

Benefits

- Health (HSA qualifying option, FSA option), Vision, And Dental Insurance Plans
- Flexible Savings Account
- Company Paid Short-And Long-Term Disability
- Paid Time Off (Personal and Holidays)
- 401k With Company Match
- License/Certification Reimbursements
- RTD Pass & Mileage Reimbursement
- Cell Phone Stipend
- Gym Membership Stipend
- Performance Incentives

[To apply please click here.](#)

*****Please submit the following documents attached to your resume.**

Resume and Cover Letter – Help us understand why you're the right fit for our team. Tell a story, highlight your most applicable skills, do whatever you think will capture the essence of what you'll bring to the table.

Writing sample – We're looking for something that shows us *your* writing style, whether it's a blog about skiing, a technical paper you wrote, or a test plan, checklist or issues log from a recent project report that's publicly available, or something else. Please make sure that it's *your* writing that we see. Communicating in writing is one of the core things that we do, and we want to see your talent in this area.

About Iconergy

Iconergy is a growing engineering and design-build firm headquartered in Denver, Colorado. We are a team of experienced engineering and design-build professionals who came together to enhance the effectiveness and efficiency of the built environment. The Commissioning Project Manager position is a central component of this mission.

We deliver value to our customers by integrating specialized technical knowledge with outstanding program and project management and delivery. We strive to see the world through our customers' eyes so that we can advance their agenda in all phases of design and construction.

Iconergy's Commissioning Team maintains a diverse portfolio of exciting projects, located mainly in Colorado and adjacent states. Our projects include K-12 schools, recreation centers, higher education, correctional facilities, medical facilities, laboratories, data centers, other state and local government buildings, commercial real-estate properties, and industrial facilities.

Iconergy is an equal opportunity employer and we value diversity. We encourage applications from all demographics and especially those that are traditionally under-represented in engineering and construction.