



**Job Description: Senior Project Manager**

**Location: Colorado/Rocky Mountain Region**

**Position Summary**

Senior Project Managers (PM) are responsible for the profitable execution of large design-build retrofit projects that are centered on MEP/controls/envelope building systems, including Energy Savings Performance Contracts (ESPC). Ensures that assigned projects are done accurately, on-time, within budget and in accordance with the scope of the contract. Ensures work performed follows state, local and Federal legal requirements and operates on the job with the highest of ethics. Adheres, and ensures Iconergy staff and subcontractors adhere, to all safety standards. Responsible for following consistent and repeatable project management procedures and processes. Maintains an effective balance between customer satisfaction and project financial results.

**A day in the life of the successful candidate:**

- Acts as the primary on-site leader for execution teams on assigned projects. Develops project schedules and executes according to plan for assigned projects.
- Evaluates the contractual scope of work and the impact of client issued bulletins, field directives and/or scheduling changes. Actively pursues additional work through change orders when necessary. Performs associated cost estimates, prepares proposals and supports negotiations' final settlement price and customer acceptance.
- Manages costs, billings and collections. Maintains profitability goals and positive cash flow.
- Reviews and interprets contract Terms and Conditions.
- Analyzes financial reporting systems and project schedules to proactively address potential problems. Effectively communicates project progress, issues and financial status to management as required.
- Manages risks and establishes project recovery plans when required. Resolves disputes with minimal need for escalation.
- Supports subcontract procurements and scope of work development.
- Ensures project document controls comply with contract requirements and Iconergy standards .
- Oversees project construction for compliance with specifications, local codes and installation techniques.
- Manages the selection, ordering, and delivery schedule of materials to be procured for the projects assigned.
- Develops and maintains viable long-term relationships with customers, consultants, and subcontractors. Attends and leads job progress meetings as required. Ensures subcontractors understand expectations of the project.
- Coordinates with the Sales Executive for allocation of resources needed to meet project objectives. Ensures any engineering and commissioning performed by the field team follows or exceeds established standards. Facilitates escalation of issues that they are not able to resolve on their own.
- Assists Sales Executive in project development efforts.
- Coordinates customer-training requirements.
- The initial projects will be in Colorado or surrounding states. Future projects may be in other areas of the region or even outside the region.

**The successful candidate's background will look something like this:**

**Required:**

- Bachelor's degree in Construction, Civil, Mechanical, Electrical Engineering, Construction Management or Architecture.
- Ten (10) or more years of direct project management experience in the Building Construction Industry.
- Able to execute projects of higher project and contract complexity, preferably with projects \$5 million in scope or larger. Experience in dealing with a large and diverse number of simultaneous challenges, requiring knowledge of many different disciplines. Demonstrated ability to directly manage mechanical and/or technical project workforce.
- Management experience with projects related to Mechanical Retrofits, Lighting Retrofits, Building Envelope, Electrical upgrades, and HVAC controls including BAS management systems (DDC controls).
- Demonstrated verbal and written communication skills. Must have the ability to communicate technical material to a non-technical audience.
- Proficient in Project Management software and financial accounting systems.
- Strong Personal Computer working capabilities in MS Office (Excel, Word, PowerPoint), Adobe Writer, Visio and basic Windows environment.
- US Citizen and Background check by Government HSPD-12 for badging and access is required.

**Benefits**

- Health, Vision, And Dental Insurance Plans
- Flexible Savings Account and Health Savings Account options
- Paid Time Off (Personal and Holidays)
- 401k With Company Match
- License/Certification Reimbursements
- Company Paid Short-And Long-Term Disability
- Gym Membership Stipend
- Cell Phone and/or Cell Phone Stipend
- RTD Pass and mileage reimbursement
- Performance Incentives

**[To apply please click here.](#)**

Salary Range: \$90,000-\$160,000 + Incentive Compensation

*Iconergy is an equal opportunity employer, and we value diversity. We encourage applications from all demographics and especially those that are traditionally under-represented in engineering and construction.*